

MALDA ZILLA PARISHAD

ENGINEERING DEPARTMENT

MALDA

NOTICE INVITING PRE QUALIFICATION- CUM -TENDER (Two Cover System)

Tender Notice No.: 35(e) / MZP of 2025-2026

Memo. No: 17 /Eng/MZP-2026

Date: 08/01/2026

e-tenders by two cover system are invited by the Additional District Magistrate, Malda & Additional Executive Officer, Malda Zilla Parishad, Malda on behalf of Malda Zilla Parishad from eligible resourceful Contractors having experience in similar nature of work as per particulars given below. Tenders will be received through E-tender of P. & R. D., Govt. of West Bengal Web Site.

1. Name of the work : As stated in Annexure.
2. Estimate Value of work put to Tender : As stated in Annexure.
3. Time of Completion of work : As stated in Annexure.
4. Contractors eligible to Submit tender : Bonafied contractors having credentials as per Clause- 20, 38 and others of this notice inviting tender.
5. Price per copy of set of tender documents. : Not applicable.
6. A. Date and time for publishing of tender documents. : Sl-01 to 13: **09.01.2026 at 5.30 P.M.** (as per Server clock)
B. Document Download/ Sale start date and time. : Sl-01 to 13: **09.01.2026 at 5.30 P.M.** (as per Server clock)
C. Bid Submission start date and time. : Sl-01 to 13: **09.01.2026 at 5.30 P.M.** (as per server clock)
7. Bid submission Closing date. : Sl-01 to 13: **27.01.2026 up to 5.30 P.M.** (as per server clock)
8. Bid Opening date : **A) Technical bids :-**
Sl-01 to 13: **On 29.01.2026 after 5.30 P.M.** (as per Server clock)
B) Financial bids :- After evaluation of technical bids.
9. Earnest Money : 2% of Estimated Amount (i.e. As stated in Annexure) will be deposited in favour of F.C. & C.A.O., Malda Zilla Parishad by the bidder through the following payment mode as per Finance Department **Order No. 3975-F(Y) dated 28th July, 2016. (Annexure - A)**
i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
ii) **RTGS / NEFT** in case of offline payment through bank account in any bank.
10. Validity of the tender : The offer will remain valid for acceptance for 180 days from the date of receipt of tender.
11. Guiding Schedule of rates for items of work : P.W. (WB) Schedule of rates for building works operative from 1st November -2017 and schedule of rates PW (Roads & Bridge) from 30th August -2018 with up-to-date corrigenda.
12. The Tender document and other relevant particulars (if any) may be seen by the intending tenders during office hours in the office of the Malda Zilla Parishad as well as from the web site **<https://wbtenders.gov.in>**

13. Throughout this document the terms and “tender” and their derivatives (bidder / tenderer / tender /bidding / tendering etc.) are synonymous.
Conditional tender will be liable for rejection.
15. Time/ Cost over – run and consequent cost escalation for any material, labour etc. will not be allowed.
16. No mobilization advance/ secured advance will be allowed.
17. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and / or technically sanctioned estimate.
18. The intending tenderer is required to quote the rate in figure as well as in words mentioning percentage above/ below or AT PAR on the basis of the relevant price schedule of probable items with approximate quantities.
19. Contractor shall have to comply with the provisions of (a) the Contract labour (Regulation Abolition) Act, 1970 (b) Apprentice Act 1961 and (c) Minimum Wages Act, 1948 or the modification thereof or any other laws relating thereto and the rules and order issued there under from time to time.
a) Contractors should engage adequate technical person exclusively for the work & particulars of them should be furnished along with attested copies of certificate and appointment letters.
20. Bidders shall submit the copy of a) Valid PAN issued by the IT Deptt., Govt. of India and b)) Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under **GST Act' 2017** which will be valid up to the date of opening of the tender. Tax Invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017. The intending tenderers will also have to produce credential documents of value as stated in Clause-38 of this notice and adequate financial capability audit report along with certificate of Chattered Accountant for last 5(five) years for both individual and companies and registration certificate issued by Registerer of companies, West Bengal (in case of companies) along with the ‘Technical Bid’.
21. Representation in Tender in connection with tender submitted by Co- Operative Societies: -
The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sign all deeds, documents, tender papers as per act of the Bye- laws of the Co- operative Societies. The copy of the last Audit report (Full) including copy of the minutes of last A.G.M. has to be submitted along with the ‘Technical Bid’. for verification of the authority.
22. No credential will be considered unless it is supported by payment certificate, work order and completion certificate mentioning the date of completion issued by the competent authority not below the rank of B.D.O/Executive Engineer or similar rank failing which his tender is liable to be cancelled as per decision of the authority.
23. **Evaluation of Bid:**
The eligibility of a bidder will be ascertained on the basis of the uploaded documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non- judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is false, in such cases the eligibility of the bidder / tenderer will be out rightly rejected at any stage without any prejudice. While evaluation, the committee may summon of the tenders & seek clarification / information or additional supporting documents or original hard copies against copy/copies of any of the documents only which are already submitted/uploaded in the web portal by the bidders and if these are not produced by the intending Bidders within the stipulated time frame, his/her/their proposals will be liable for rejection as per decision of the authority.
- Objection/ Complaint regarding Non-Eligibility in Technical Bid Evaluation :** In case if there be any objection/complaint regarding Non-Eligibility in Technical Bid Evaluation, only intending Bidders or authorized persons on behalf of the Bidders may lodge objection/complaint along with specific authentic documents in support of their objection/complaint as a proof to the Notice Inviting Authority or Chairman, Tender Evaluation Committee within 48 (forty eight) hours from the publication time (uploading time in web portal) of the Technical Bid Evaluation and beyond that time schedule (i.e. after expiry of 48 hours) no objection/complaint will be entertained as well as without any specific authentic documents as a proof in support of lodged objection / complaint, no objection or complaint in this regard will be entertained by the Tender Evaluation committee. On the other hand strict penal action may be taken against the respective Bidders for lodging false objection or complaint in obligatory attitude/ creating hindrance towards development works of the Govt. The detailed address of the complainant including e-mail/Fax number, mobile number & telephone number shall invariably have to be provided in their letter (through which if objection/complaint has to be lodged).

Penalty for suppression / distortion of facts : Submission of false /fabricated/ manufactured/incorrect documents or suppression of any running or incomplete works (including the work which is not declared as completed, including works under Malda Zilla Parishad / PMGSY or any work in any other Department under the Govt. of India/Govt. of West Bengal/Govt. undertaking organizations, also work-order issued to the respective Bidder but work not started) or suppression or distortion of facts by the intending tenderers is strictly prohibited, yet, if it is found/proved prior to issue of letter of acceptance; his/her/their bid will summarily be rejected and the case may be referred to the appropriate authority for prosecution as per relevant IT & I.P.C. Act with forfeiture of earnest money forthwith to the Malda Zilla Parishad and penal action will be taken by the Deptt. as it deem fit and may be debarred from participation in any tender within the jurisdiction of MZP for a minimum period of 1 (one) year or more as it deem fit by the tender Inviting authority or competent Authority or MZP.

24. During Construction works on road, which is open to traffic, suitable barriers with security arrangement are to be kept to segregate the area of work . Red lights are to be provided at such barriers at night during poor visibility. Night Chowkidars are also be maintained. All these aspect will have to be considered and it should be included in the rates quoted by the firm during submission of tender.
25. 1% Cess to be recovered from the Bill of the agency as per Govt. rule.
26. The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof. and no claim in this respect will be entertained.
The intending tenderers, at their own responsibility & risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the NIT. The cost of visiting the site shall be at the tender's own expenses.
27. Copy of this NIT along with other tender document may be obtained from the website <https://wbtenders.gov.in>
Submission of Bids (Online):
28. In the event of e-filling, intending bidder may download the tender documents from the website directly with the help of Digital Signature Certificate.
Preparation of Bids.
(i) Documents to be scanned from original copy comprising the Bid.
The Bid submitted by the bidder shall be in two separate parts.

Part-I: This shall be named 'Technical bid' and shall comprise of.

- i) 'Earnest Money' by online mode as per clause-9.

Authorized address and contact details of the bidder having the following information:-

Address of Communication:-

Telephone No.(land) _____ (Mo.) _____ , Fax No.:- _____
E-Mail ID _____.

- ii) Qualification information, supporting documents as specified in clause 18,19,20,21,22,
iii) Undertaking that the bid shall remain valid for the period specified in clause 11 .
iv) Any other information / documents required to be completed and submitted by bidders.
v) An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.
vi) An index stating the page Nos. of all documents submitted.
vii) Regarding bidding document
a) Lease or hire of machineries
b) Bid validity.

Part-II: It shall be named 'Financial Bid and shall comprise of.

- 1) Form of Bid.
2) Priced bill of quantities for specified items of works.

Each part shall be separately sealed and marked in accordance with the instructions.

29. Audit Report of preceding 5 years
30. The Contractor is liable to his own arrangement necessary mechanical devices viz. Road Rollar, Tar boiler, other machineries related to bituminous work, Hopper Mixture Machine, Vibrator etc. as specified. He is also liable to submit actual work programme to the Employer. The Agency is also liable to arrange for lighting, guarding, barricading, drinking water, Sanitation facilities etc. at site in his own cost.
31. **Refund of EMD :** As per Finance Deptt. *Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A).*

32. **Exemption of earnest Money:** Earnest Money for each and every category to be deposited compulsorily by all intending tenderers excepting the Labour Co-operatives who are exempted from Earnest Money against all tender. These societies, if selected through tender, will have to furnish requisite Security Deposit for performance of work. All registered Engineers' Co-operative Society participating in tenders should deposit Earnest money as usual failing which the tender will be treated as informal. Bidder eligible for exemption of EMD as per Govt. rules may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statutory bid documents
33. **Bid Opening:**
* The technical bid shall be opened first.
* A list of bidders, whose technical bids are found responsive, will be displayed prior to opening of financial bid.
* The financial bids of only technical qualified bidders will be opened.
34. **Revocation / withdrawal of tender:** Revocation / withdrawal of tender by the participating bidder/s are not permissible. If the participating bidder/s or the lowest bidder on receipt of work-order do not take up the work or leave the work incomplete, a penal action will be taken by 'Black-listing in participation of tender' for one year or by forfeiture of his deposited earnest money, as decided by the authority.
35. **Compensation for delay & disposal of dispute in execution of work:**
(1) Compensation for delay & disposal of dispute in execution of work will be taken up as per General conditions of contract of West Bengal Form No. 2911/ vide memo- 5696-F(Y) dated. 1st October' 2019 of the Additional Chief Secretary to the Govt. of West Bengal will be followed.
(2) On the whole an Affidavit on Non-judicial Stamp of Rs. 10/- (Rupees Ten) to be executed by the Agency in the following terms & conditions on the eve of Stamp Agreement.
- Terms:
- I have no past history of default/ Blacklisting or casting aspersions on Govt. or any other site officers and employers.
 - The work would be completed within the schedule time of tender and no extension at time will be considered except on special circumstances.
 - Cost of escalation of materials will not be considered.
36. **Eligibility for Bidder :**
- FOR FIRST CALL OF NIT:**
 - Intending tenderers should produce credentials of a similar nature of single work of the minimum value of 40% of the estimated amount put to tender during 05 (five) years prior to the date issue of this tender notice; or,
 - Intending tenderers should produce credentials of 2 (similar) nature of work, each of the minimum value of 30% of the estimated amount put to tender during 05 (five) years prior to the date issue of this tender notice; or,
 - Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i.a.) above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.
 - FOR SECOND CALL OF NIT:**
 - Intending tenderers should produce credentials of a similar nature of single work of the minimum value of 30% of the estimated amount put to tender during 05 (five) years prior to the date issue of this tender notice; or,
 - Intending tenderers should produce credentials of 2 (similar) nature of work, each of the minimum value of 25% of the estimated amount put to tender during 05 (five) years prior to the date issue of this tender notice; or,
 - Intending tenderers should produce credential of one single running work similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (ii.a.) above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.
 - FOR THIRD CALL OF NIT:**
 - Intending tenderers should produce credentials of similar nature of single work of the minimum value of 20% of the estimated amount put to tender during 05 (five) years prior to the date issue of this tender notice; or,
 - Intending tenderers should produce credentials of one single running work similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (iii.a.) above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.

37. Eligibility for Electrical Works:

Electrical License: Only a contractor / sub-contractor / authorized representative holding a valid license issued by the "State Government for carrying out the installation work of the voltage classes involved, under the direct supervision of the persons holding valid certificates issued or recognized by the State Government shall carry out the work. The tenderer should furnish with his tender the particulars of the license with validity period held by him. The successful bidder shall furnish the names and particulars of certificates of competency of the supervisor and workers to be engaged for carrying out this works. A Memorandum of Understanding executed on non judicial stamp paper with the Contractor/ Sub-contractor/ authorized representative duly authenticated by the Notary Public should be submitted to the District Engineer, Malda Zilla Parishad.

The participating agencies must have requisite credential in respect of Electrical Installation works and Electrical Supervisors' certificate of competency in parts 1,2,3,4,5,6(A), 6(B), 7(A), 7(B), 10, 11 and 12 or Equivalent National Supervisors' certificate of competency. In absence of such certificate competency, the participating agencies may go for joint venture with eligible Electrical Agencies /Supervisors having such certificate of competency and required credential. All such details have to be uploaded by the participating agency at the time of participating in the tenders.

38. TERMS & CONDITION OF SECURITY DEPOSIT:

In partial modification of clause no. 7(Seven) of works agreement of Malda Zilla Parishad, the following changes have been made with immediate effect.

A) For Building / Structural etc works :-

- i) Building or structural & such related type of works up to Rs. 50.00 (Fifty) Lakhs the security period will be 1(one) year from the date of completion.
- ii) Building or structural & such related type of work above 50.00 (Fifty) Lakhs, the security period will be 2(Two) years from the date of completion. Security deposit up to 50% will be released after one year & balance after 2(Two) years depending on the quality of works.

B) For Road works :-

- i) Road works up to 50.00 (Fifty) Lakhs, Security period will be 1(one) year from the date of completion.
- ii) Road works above 50.00 (Fifty) Lakhs & up to 100.00 (Hundred) Lakhs, Security period will be 2(Two) years from the date of completion. S.D. up to 50% will be released after 1(One) year and balance 50% after 2(Two) years depending the quality of works.
- iii) Road works above 100.00 (Hundred) Lakhs, Security period of works will be 3(Three) years from the date of completion. S.D. will be released as follows depending on quality of works.

a)	After 1(one) year	-	33%
b)	After 2(Two) years	-	33%
c)	After 3(Three) years	-	34%

C) For Community Based Drinking water Facility.

- (I) Payment of bill will be done after satisfactory installation and commissioning & 1 month trial run with submission of test report of water.
- (II) S.D. Money will be refunded after successful commissioning and one year successful operation.

39. **ADDITIONAL PERFORMANCE SECURITY BY THE BIDDER :**

An additional Performance Security equal to 10% of the tendered amount shall be deposited by the successful bidder, if the accepted bid value is 80% or less of the Estimate put to tender.

The additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled Bank, as directed by the authority, before issuance of work order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc. will be taken. The said Bank Guarantee has to be valid up to the end of the Contract Period and shall be renewed accordingly, if required.

The said Bank instrument shall be returned immediately on successful completion of the Contract.

If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the Contractor.

Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way altered / affected by provision of this Additional Performance Security.

40. Contractor should have to ensure the engagement of **JOB CARD holders** as unskilled workers, where applicable for execution of awarded work/s (Karmashree scheme) vide order no- 1138 (Sec)-PRD-33011/1/2024 MGNREGA Sec Dated. 07.03.2024 of the Special Secretary, P&RD Department, Govt. of West Bengal.

41. **OTHER TERMS & CONDITIONS**

Tenderers are requested to submit the tender documents correctly and completely, falling which the same will be liable for rejection according to the discretion of the Authority.



Tender submitted without earnest money will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

Malda Zilla Parishad reserves the right not to accept the lowest offer and reject any tender without assigning any reason thereof. All particulars of work may be had in the Office of the undersigned up to 04:00 P.M. on all working days.

Additional District Magistrate, Malda
&
Additional Executive Officer
Malda Zilla Parishad, Malda

Memo No.- 17 1(26)/Eng/MZP-2026

Date: 08/10/2026

Copy forwarded for wide circulation to :-

1. The Joint Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building (7th Floor), HC-7, Sector-III, Salt Lake, Kolkata-700106.
2. The Sahakari Sabhadhipati, Malda Zilla Parishad, Malda.
3. The Secretary, Malda Zilla Parishad, Malda.
4. The SDO (Sadar), Malda.
5. The SDO, Chanchal Sub-Division, Malda
6. The FC & CAO, Malda Zilla Parishad, Malda.
7. The Deputy Secretary, Malda Zilla Parishad, Malda.
8. The District Engineer, Malda Zilla Parishad, Malda.
9. The District Informatics officer, National Informatics Centre, Malda Collectorate, Malda, with a request to publish this tender notice and all other allied documents in website: www.malda.nic.in.
10. The Adhyaksha, Malda Zilla Parishad, Malda.
11. -19. The Karmadhyaksha..... Sthayee Samity, Malda Zilla Parishad, Malda
20. District Information Analyst for publishing the tender in website, maldazillaparishad.in
21. PA to the Sabhadhipati, Malda Zilla Parishad, Malda.
22. CA to the Executive Officer, Malda Zilla Parishad & District Magistrate, Malda
23. CA to AEO, Malda Zilla Parishad, Malda
24. Dealing Assistant, Tender Selection Committee, Malda Zilla Parishad, Malda
25. Tender file.
26. This Office notice Board for wide publicity.

Additional District Magistrate, Malda
&
Additional Executive Officer
Malda Zilla Parishad, Malda

ANNEXURE

Group list for works in different Blocks within the district of Malda.

NIT – 35(e) / MZP of 2025-26

Sl. No.	Name of the project	Name of fund	Estimated Amount put to Tender in Rs.	Earnest Money to be Deposited (INR)	Time allowed for completion	Tender Fee (INR)
1	2	3	4	5	6	7
1	Construction of Boundary Wall at PMM Cemetary Committee surrounding Public Graveyard, Mouza-Mozampur, Plot No-812, JL No. 169 under Kaliachak-I Dev Block, Malda.	MA & ME	4234248.00	84700.00	03 (Three) Months	3000.00
2	Construction of Boundary Wall at Puranigram Public Graveyard, Mouza-Kashimnagar, Plot No. 53, JL No. 743 under Manikchak Dev. Block, Malda	MA & ME	1999308.00	39990.00	03 (Three) Months	3000.00
3	Construction of single storied AWC at Sahaba Para, Mouza-Bamongram, Plot No. 814/570, Khatian No. 1, JL No. 145 at Bamongram Mosimpur GP under Kaliachak-I Dev. Block, Malda (AWC Code-19332170810)	MA & ME	987694.00	19760.00	04 (Four) Months	1000.00
4	Construction of single storied AWC at Srirampur Purbapara, Mouza-Srirampur, Plot No. 337/670, Khatian No. 827/1, JL No. 158 at Jaluabadhal GP under Kaliachak-I Dev. Block, Malda (AWC Code-19332171120)	MA & ME	987694.00	19760.00	04 (Four) Months	1000.00
5	Construction of Mid-Day-Meal shed at Ramnagar Primary School under Baigachi-I G.P. of Gazole Dev. Block, Malda	MA & ME	1075543.00	21520.00	04 (Four) Months	1000.00
6	Installation of High-Mast Tower Light at Gangore More of Harishchandrapur G.P. under Harishchandrapur-I Dev. Block, Malda	Maintenance of civic service in rural area 2017-2018	242816.00	4860.00	01 (One) Month	500.00
7	Construction of road from Bahadipur to Shishkuri Pry. School at Pakuahat G.P. under Bamangola Dev. Block, Malda (Activity Code-107784148)	15th FC (2024-25)	1262516.00	25260.00	03 (Three) Months	3000.00
8	Construction of Culvert at Kursey at Doulatpur GP under Harishchandrapur-II Dev. Block, Malda (Activity Code-121185323)	15th.F.C. (Untied) 2025-26	1463775.00	29280.00	03 (Three) Months	1000.00
9	Construction of Guard wall at Pirganj Eid-gaha at Pirganj under under Ratua-II Dev. Block (Activity Code-121193958)	15th.F.C. (Untied) 2025-26	972313.00	19450.00	03 (Three) Months	1000.00
10	Construction of Community Hall at Milki Bazar Tola Kabarsthan Rasta. Mouza Bhabanipur, J.L. No. 03 under Milki GP of English Bazar Block, Malda. Activity Code 121196525	15th.F.C. (Untied) 2025-26	1979975.00	39600.00	03 (Three) Months	3000.00
11	Const. of cc road from Nurshed house to PMGSY road near Najim Tea Stall at Suti.(Veonpara) under Chanchal-II Dev. Block, Malda, Mouja- Suti, J.L. No- 80, Plot No- 5 [Activity Code- 121451782]	15th.F.C. (Untied) 2025-26	970928.00	19420.00	03 (Three) Months	1000.00
12	Repair of Engineering Section (Civil and Electrical) at 3rd Floor of Malda Zilla Parishad, Malda	15th.F.C. (Untied) 2025-26	990836.00	19820.00	03 (Three) Months	1000.00
13	Construction of Box Culvert (3mx3mx2) at Angarmoni Khal in between Angarmoni and Kahatta (Near Kahata Pry School) under Tulsihata GP of Harishchandrapur-I Dev. Block, Malda.	BEUP FY 2025-26	1956682.00	39140.00	03 (Three) Months	1000.00


 Additional District Magistrate, Malda

&

Additional Executive Officer,
 Malda Zilla Parishad, Malda