

**OFFICE OF THE
MALDA ZILLA PARISHAD**

Memo No. 1025 /Eng/MZP-2025

Dated: 30/12/2025

**NOTICE INVITING E-TENDER
(TWO COVER SYSTEM)
e-NIT No : 34(e) of 2025-2026**

For and on behalf of Panchayats and Rural Development Department, Govt. of West Bengal, the Malda Zilla Parishad invites E-Tender in percentage rates for each of the following construction work under Malda Zilla Parishad by two cover system. Resourceful and Bona-fide contractors of Government/Semi Government/Undertaking /Autonomous Bodies/Statutory Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal (<https://www.wbtenders.gov.in>) under Govt. of West Bengal may submit their bids. The intending bidders must have complete done Civil Engineering Project of value not less than 40% of the estimated amount put to tender in last 5 years from the date of issue of this NIT in which Faecal Sludge and Septage Treatment Plant /Effluent Treatment Plant is a part of the project OR one single running work of similar nature which has been completed to the extent of 90% or more (substantially completed) and value of which is not less than the value of 40% of the estimated amount put to tender of intended job. The intending bidders should possess proper Electrical License & must have Mechanical & Electrical Engineer in their Payroll. Bidder should submit details of Faecal Sludge and Septage treatment Plant/ Effluent Treatment Plant duly approved by Client.

The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents. Financial Bids are to be uploaded in another folder. The Tenders shall be available for viewing in our website <https://www.wbtenders.gov.in>

Table-1: List of Works

Sl. No	Name of the work under Administrative Block	Estimated Cost put to Tender (Rs.)	Earnest Money/Bid Security (Rs.)	Cost of Tender form & Tender documents. (Rs.)	Completion Time (Days)	Defect liability Period
1	Additional work related to installation of faecal sludge septage treatment plant of 20 kld capacity based on enhanced digestion multi-stage bioreactor (EDMSB) for Harishchandrapur-I development block, Maldah district, West Bengal.	43,89,302.00	87786.00	3000.00	60 Days	1 (One) Year

- 1) Intending bidders may download tender documents from e-procurement portal of our website <https://www.wbtenders.gov.in> from 02/01/2026 (Friday) at 17.30 Hours to 20.01.2026 (Tuesday) up to 17.30 Hours. The pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online from 02/01/2026 (Friday) at 17.30 Hours up to 17.30 Hours (as per server clock) on 20.01.2026 (Tuesday).
- 2) Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding.
- 3) Earnest Money/Bid Security: Cost of Bid Security/Earnest Money should be deposited. (In case of EMD exemption is



provided by Finance Department vide Order No. 6417-F(Y) Dated, The 26th August 2015, Govt. of West Bengal. The Bidder eligible for exemption of EMD as per Govt. Order mentioned above, may avail the same and necessary document regarding the Exemption of EMD must be uploaded).

- a) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.
- b) Exemption of Earnest Money will be applicable as preexisting order of the Finance Department, Govt. of West Bengal Vide Order No. 6417-F(Y) Dated, The 26th August 2015.
- 4) The pre-qualification (Technical Bids) documents will be opened on **15.01.2026 (Thursday) at 11.30 Hours** by the Malda Zilla Parishad in presence of bidders.
- 5) Tender Inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.
- 6) The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 hrs during which any bidder may submit complaint which shall be considered for resolution before opening the financial bid.
- 7) The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non-qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.
- 8) Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.
- 9) Acceptance of Tender (AOT)/LOA will be issued after approval of competent authority.
- 10) GST, Cess, Taxes and Duties etc. if any at applicable rates will be deducted from the bill of the contractor.

11) Additional Performance Security in Projects

If the rate offered by agency is beyond 20% less, the bidder shall have to deposit additional performance security @10% of tendered amount in the form of **Bank Guarantee** from any Scheduled Bank before issuance of work order in favour of "**Finance Controller & Chief Accounts Officer, Malda Zilla Parishad**" and which will be released after successful completion of the work. This Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.

OR

If the rate offered by agency is beyond 20% less, the bidder shall have to deposit additional performance security @10% of tendered amount in the form of **Bank Draft** from any Scheduled Bank before issuance of work order in favour of "**Finance Controller & Chief Accounts Officer, Malda Zilla Parishad**" and which will be released after successful completion of the work. This Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.

12) The Security Deposit money of successful bidders will be released full or in part during/after expiry of **defect liability period** from the actual date of completion of the work as per norms stated in "Other Instruction", Instruction to Bidder (ITB). Contractor may be allowed to withdraw the Security Deposit in lieu of Bank Guarantee of requisite amount valid for entire defect liability period.

Any damages occurred during defect liability period will have to be done by the contractor at his own cost. In this respect Clause 17 of the General condition of contract in the Standard Bidding document following west Bengal form no 2911 shall be substituted with the following vide **Memo No. 5784-PW/L&A/ 2M-175/2017 Dt- 12.09.2017 of Law & Arbitration cell, Public Work Department, Govt. of West Bengal.**

Clause 17 – If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road-curbs, fence, enclosure, waterpipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground



contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfection become apparent in it at any time whether during its execution or within a period of three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period, from the actual date of completion of work as per completion certificate issued by the Engineer-in-Charge, the contractor shall make the same good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final and binding on all concerned) from any sums, whether under this contract or otherwise, that may be then, oratory time there after become due to the contractor from the Government or from his security deposit, either full, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and/or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being enforce.

13) The intending Bidders should satisfy himself about the alignment of the proposed road site and other site condition by visiting the site before quoting their rates.

14) After successful completion of IDTL process, the formal and final work order will be issued for serial no 01.

A) The eligibility criteria are given below:

The applicant in the same name and style should have achieved annual turnover in any of the year over the last five years (in all cases of civil engineering construction works only). The turnover will be indexed at the rate of 8 percent simple interest for a year. (The respective payment certificates are to be attached)

- a) 60% of amount put to bid, in case the amount put to bid is Rs. 200 lakhs and less.
- b) 75% of amount put to bid, in case the amount put to bid is more than Rs. 200 lakhs.

1. The applicant in the same name and style as prime contractor **must have completed one Civil Engineering Project of value not less than 40% of the estimated amount put to tender in last 5 years from the date of issue of this NIT in which Faecal Sludge and Seepage Treatment Plant/ Effluent Treatment Plant is a part of the project OR one single running work of similar nature which has been completed to the extent of 90% or more (substantially completed) and value of which is not less than the value of 40% of the estimated amount put to tender of intended job.** The intending bidders should possess proper Electrical License & must have Mechanical & Electrical Engineer in their Payroll. Bidder should submit details of Faecal Sludge and Seepage Treatment Plant/ Effluent Treatment Plant duly approved by Client. In case the bidder does not possess any Electrical License, they may enter into a project specific agreement with other Contractor having Electrical License.

2. The contractor should have sufficient technical manpower, tools and plants to complete the work
 3. The prime contractor should have necessary bid capacity to execute the work. (Bid capacity will be calculated for work valued more than 1 Cr.)
 4. Financial statements for the last 03 (three) years (Audited if applicable).
 5. Income Tax return should be submitted for last 3 years.
 6. GST registration Certificate, Professional Tax registration certificate, Card (Income Tax), Trade license should be furnished.
 7. No CONDITIONAL/INCOMPLETE TENDER will be accepted under any circumstances.
 8. The bid of Any Black listed agency will not be accepted.
 9. Arbitration will not be allowed in any case.
10. Prospective applicants are advised to note carefully the **documents to be uploaded** for qualification as mentioned in the "Instruction to Bidder" before bidding.

The amount of **earnest money** is 2% of the estimated cost of construction or Rs. 10.00 lakhs whichever is lower (cl. 11.1 of GCC form no 2911). [Exemption of Earnest money will be applicable as per existing order].

All duties, GST, taxes, royalties, cess, [including 1% cess under W.B. Road/Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies



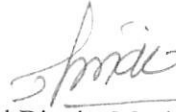
payable by the Contractor under the Contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

To keep the constructed road/building in good condition during the Defect Liability period after the completion of the construction if any work is required for routine maintenance, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.

B) List of Important Dates of Bids:

Sl No.	Particulars		Date	Time
1	Published Date		02/01/2026	17.30 hours.
2	Documents Download / Sale Start Date	From	02/01/2026	17.30 hours.
3	Documents Download / Sale End Date	To	20/01/2026	17.30 hours.
4	Pre Bid Meeting		15.01.2026	13.00 hours.
5	Bid Submission Start Date	From	02/01/2026	17.30 hours.
6	Bid Submission End Date	To	20.01.2026	17.30 hours.
7	Bid Opening Date(Technical)		22.01.2026	17.30 hours.
8	Bid Opening Date(Financial)		After Evaluation of Technical Bid	
9	Place of Opening Bid	Malda Zilla Parishad.		
10	Officer Inviting Bid	Malda Zilla Parishad.		
11	Last Date of Bid Validity	90 days from the date of opening of Financial Bid		

No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line. No individual intimation will be given.


 Additional District Magistrate, Malda
 &
 Additional Executive Officer
 Malda Zilla Parishad, Malda.

Instructions to Bidders (ITB)

A. Scanned copies of the following documents to be up-loaded in PDF format in portal website <https://www.wbtenders.gov.in>

1. Copy of Earnest money deposit challan with clearly written UTR/Tan number (If EMD submitted in off line mode through Bank account) or otherwise EMD exemption order of the Finance Department, Govt. of West Bengal Vide Order No. 6417-F(Y) Dated, The 26th August 2015.
2. GST registration certificate (GSTIN).
3. Pancard (IT)
4. Trade license (latest valid)
5. Income tax return for last 3 years
6. Professional Tax registration certificate
7. Financial statement and Balance sheet of last 3 years. (Audited if applicable).
8. Turnover of last 5 Financial Year duly signed by Auditor. The Turnover will be indexed at the rate 8 percent simple interest for a year.
9. Credentials for successful completion certificates from the Appropriate authority (not below the rank of Executive Officer, Panchayat Samity) of at least one Civil Engineering Project of value not less than 40% of the estimated amount put to tender in last 5 years from the date of issue of this NIT in which Faecal Sludge and Septage Treatment Plant/Effluent Treatment Plant is a part of the project. The intending bidders should possess proper Electrical License & must have Mechanical & Electrical Engineer in their Payroll.

OR

The prospective bidders should produce credential As A SOLE FIRM (NOT as a sub-Contractor) at least one single running work of similar nature which has been completed to the extent of 90% or more (substantially completed) and value of which is not less than the value of 40% of the estimated amount put to tender of intended job under the authority of state/Central Govt. State/Central Govt. undertaking, Statutory/Autonomous Bodies Constituted under the statute of the Central/State Government. In the Credential Certificate it should be clearly stated that the work is in progress satisfactorily & also that no penal action has been initiated against the executed agency.

10. In case, Bidder is submitting the credential of a Private Entity, then 26AS to be uploaded in support of Payment received from Client to fulfill the technical eligibility Criteria.
11. All tools and plants required for the work will have to be supplied by the contractor at his own cost. The list of machineries as indicated in clause (B1 of ITB) possessed by own/ arranged through lease deed along with Authenticated copy of invoice/Challan as per ITB. **(For work valued more than 1 Cr.)**
12. List of ongoing works in hand and the Physical and financial progress of those works as per **Annexure-C. (For work valued more than 1 Cr.)**
13. Scanned copy of Bid Capacity calculation in his/her own letter head. (Calculation to be done as prescribed **annexure -B) (For work valued more than 1 Cr.)**
14. Tender form and NIT with all addendum and corrigendum to be uploaded will be (download and digitally signed. Quoting rate will only be encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form, the tender will be summarily rejected)
15. Special terms and conditions and specifications of work.
16. Partnership firm shall furnish **partnership deed** and company shall furnish the Article of Association and Memorandum.
17. The registered cooperative societies should submit their registration certificate.



18. Power of attorney (in case of Partnership firm/Registered Co-Operative Society/company) to be uploaded.
19. No tarried Affidavit in non-judicial stamp paper regarding non employment of any Government official under him, deployment of machineries, laboratory equipment; technical personnel, correctness of certificates, and investment of minimum cash up to 30% of estimated cost etc. as per **annexure-A**.
20. Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
21. Work program in terms of bar chart to be submitted. (**For work valued more than 1 Cr.**)
22. Bank Credit Certificate of 10% of the Amount put to tender should be provided as per format. (Format Attached as annexure D). (**For work valued more than 1 Cr.**)

B. Bare Minimum requirements of machineries for construction works is as follows. (For work valued more than 1 Cr.)

This list is only indicative. The bidder shall have to arrange for every necessary machineries, tools & plants for the intended job to the full satisfaction of Engineer in charge (to be mentioned in the affidavit).

Sl. No	Name of Machineries	Required Minimum number (For work value above Rs. 1.00 Cr.)
1	Concrete Mixer	1

C. Other instructions

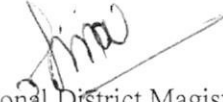
1. Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.
2. The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.
3. No Mobilization Advance and Advance against purchase of equipments will be paid for the work.
4. No Advance of any kind will be paid for the work under any circumstances.
5. Under no circumstances Escalation in prices in materials, about charges, cost of P.O.L. & arbitration will be entertained.
6. The Employer requires the bidders/Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
7. There will be no price preference to any bidder.
8. No interest claim will be admissible during refund of earnest money and security deposit.
9. Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
10. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
11. Bid of any Black listed bidder will be rejected.
12. The engaged contractor will have to get registered under BOCW (RECS) act and shall have to contribute towards "The West Bengal Building and other Construction Workers' welfare fund" @1%(One percent) of the gross amount of the work by way of deduction from Running and /or final bill.
13. **Earnest Money & Security Deposit:** The Earnest Money (2% of amount put to tender) will be converted to Security deposit. The Balance amount of Security Deposit (as per Govt. order in force during pendency of the contract) money will be deducted from running and final bill. **Exemption of Earnest Money will be applicable as per existing order of the Finance Department, Govt. of West Bengal.**



14. The Security Deposit will be released to the contractor as stated below.
- (a) For work with three months Defect Liability Period:
 - i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.
 - (b) For work with one year Defect Liability Period:
 - i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.
 - (c) For work with three years Defect Liability Period:
 - i) 30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work;
 - ii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work;
 - (d) For work with five years Defect Liability Period:
 - i) No security deposit shall be refunded to the contractor for 1st 3 years from the actual date of completion of the work;
 - ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;
 - iii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work; Contractor may submit Bank Guarantee of requisite amount for the entire Defect Liability period to withdraw Security Deposit amount.
15. Bidder is responsible for the entire Civil and Electro Mechanical works and smooth functioning of project up to the end of specified maintenance period.
16. No Joint Venture/authorizing letter shall be entertained.
17. Time allowed for completion of work will be measured from the date of issue of work order.
18. If any erroneous printing found after agreement or any time in the SOQ (Schedule of Quantity) Quantity or Rate, the Tender Inviting authority reserves the rights to correct the same as per approved original estimate.
19. Bidding documents (NIT and SBD) is to be uploaded by the bidder. The bidder has to only agree/ disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his/their bid will be treated as in formal.
20. ***Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:***
- (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and /or record of submission of any false/fake document(s).
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
21. Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as per annexure-B.
22. The successful bidder shall have to abide by all the labour related and other rules, regulations and laws of the land and the Tender Inviting Authority in no way shall be held responsible for financial or any other consequences arising out of non compliance of the same.
23. Intending Bidder should carefully read the CI No 41 of GCC regarding the suspension and debarment policy before participating the tender.



24. Tax Invoice needs to be issued by the agency/contractor for raising claim showing separately the tax charged in accordance with the provisions of GST Act, 2017.
25. Contractor should have to ensure the engagement of **JOB CARD holders** sun skilled workers for execution of awarded works.
26. Priority of Documents: The documents forming the contract are to be taken as mutually explanatory of one another. For purpose of interpretation, the priority of the documents shall be in accordance with the following sequence.
- Form No.2911
 - Notice to Proceed with the works;
 - Letter of acceptance;
 - Notice Inviting Tender
 - Special Conditions of Contract and General Conditions of Contract (as per Form 2911)
 - Specifications;
 - Drawings;
 - Bill of Quantities ;and
 - Any other document listed in the Contract Data as forming part of the Contract.


Additional District Magistrate, Malda
&
Additional Executive Officer
Malda Zilla Parishad, Malda.

Memo No: 1025 (27) /Eng/ MZP-2025
Copy forwarded for information to:

Date: 30/12/2025

- The Joint Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building (7th Floor), HC-7, Sector-III, Salt Lake, Kolkata-700106.
- The Sahakari Sabhadhipati, Malda Zilla Parishad, Malda.
- The Secretary, Malda Zilla Parishad, Malda.
- The Deputy Secretary, Malda Zilla Parishad, Malda.
- The SDO (Sadar), Malda.
- The SDO, Chanchal Sub-Division, Malda
- The FC & CAO, Malda Zilla Parishad, Malda.
- The District Engineer, Malda Zilla Parishad, Malda.
- The District Informatics officer, National Informatics Centre, Malda Collectorate, Malda, with a request to publish this tender notice and all other allied documents in website: www.malda.nic.in.
- Officer in Charge, Sanitation Cell, Malda Zilla Parishad, Malda.
- The Adhyaksha, Malda Zilla Parishad, Malda.
- 20. The Karmadhyaksha..... Sthayee Samity, Malda Zilla Parishad, Malda
- District Information Analyst for publishing the tender in website, maldazillaparishad.in
- PA to the Sabhadhipati, Malda Zilla Parishad, Malda.
- CA to the Executive Officer, Malda Zilla Parishad & District Magistrate, Malda
- CA to AEO, Malda Zilla Parishad, Malda
- Dealing Assistant, Tender Selection Committee, Malda Zilla Parishad, Malda
- Tender file.
- This Office notice Board for wide publicity.


Additional District Magistrate, Malda
&
Additional Executive Officer
Malda Zilla Parishad, Malda.