

MALDA ZILLA PARISHAD

Malda – 732101

NOTICE INVITING TENDER NOTICE INVITING TENDER No. 02 of 2023-24

A. PREFACE:

On behalf of Malda Zilla Parishad, Sealed Tenders on Percentage – Rate – Basis are hereby invited by the undersigned in prescribed forms from contractors, for execution of the following works as the case may be.

B. SCHEDULE:

Sl. No.	Name of the work	Estimated Amount put to Tender (Rs.)	Earnest Money (Rs.)	Time Allowed for completion.	Tender Fees [Rs.]
1	Installation Solar Light near Aboni Saha house Trimohani and Mirpara Masjid at Dakshin Bhakuria at Islampur G.P. under Harishchandrapur-II Dev. Block, Malda.	71108.00	1430.00	15 Days	500.00
2	Installation Solar Light near Kali Mandir and Hanuman Mandir at Dakshin Bhakuria at Islampur G.P. under Harishchandrapur-II Dev. Block, Malda.	71108.00	1430.00	15 Days	500.00
3	Installation Solar Light near Heatler house at Kali Mandir and Kowadol Pry. School at Uttar Bhakuria at Islampur G.P. under Harishchandrapur-II Dev. Block, Malda.	71108.00	1430.00	15 Days	500.00
4	Installation Solar Light near Akash house and Azad house at Rashidpur at Daulatnagar G.P. under Harishchandrapur-II Dev. Block, Malda.	71108.00	1430.00	15 Days	500.00
5	Installation Solar Light Guddu Mandal house at seating chair at Dakshin Bhakuria at Islampur G.P. and Rashidpur Gobra Ghat at Daulatnagar G.P. under Harishchandrapur-II Dev. Block, Malda.	71108.00	1430.00	15 Days	500.00

C. Eligibility of Participants:

- ✓ Intending Tenderer should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- ✓ Intending Tenderer should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- ✓ Intending Tenderer should produce credentials one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those Tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the works is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the Tenderer.

D. APPLICATION :

- a. **No Tender Paper will be issued from this office. Tender papers will be available from the websites: www.malda.nic.in , www.wbprd.nic.in & maldazillaparishad.in.**
- b. All intending eligible contractors may submit tender document. The tender document will be available in the websites of the D.M. Malda (www.malda.nic.in) & the P&RD Deptt. Govt. of W.B. (www.wbprd.nic.in). This facility is available up to the last date & time of receiving of tender and the same can be downloaded and used as tender document for submission. The tender document (downloaded form) will have to be submitted in the tender box in the office chamber of the Undersigned at Malda Zilla Parishad, up to **08.08.2023** before **2.00 P.M.**
- c. **Tender Fees and Earnest Money**
 - i. While submitting Tender, all the Tenderers should submit the **copy** of the **EMD & Tender Fees** in the prescribed A/C of Zilla Parishad. [Account Name: Malda Zilla Parishad tender fee & earnest Money Deposit, Account Number: 50149871943, IFS Code: IDIB000M579 at Indian Bank, Malda Branch.] and should submit Xerox copy of both receipt with tender paper.
 - ii. **The NIT No and Sl. No. and UTR Should be clearly mentioned on the both Xerox copy and Hard Copy of receipt of Draft failing which the Tender is liable to cancelled.**
- a. The tender document shall comprise of the respective price schedule of work along with the copies of UTR with necessary required documents as stated below shall be in an envelope which has to be sealed and marked the name of work with tender serial no & authorized address of the bidder in outer envelope which will be submitted by the bidder in the tender box to be kept at above mentioned place.
- b. The tender document duly filled in all respects may be sent personally by the agency or submit tender by hand or through registered post, so as to reach this office before 2.00 p.m. (as per office clock) on **08.08.2023** Any sealed cover of bid received after the time set forth will not be entertained and will be returned unopened. The undersigned does not take any responsibility for delay caused by the postal authorities. The tender documents should be received by the undersigned.
- c. The bidders shall submit the rate on percentage rate basis. The bidders have to quote a percentage above / below or At Par the scheduled rate as specified in the tender schedule (B.O.Q.).
- d. The acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any one or all the tenders without assigning any reason whatsoever.
- e. Self attested / certified copies of the following documents are to be enclosed in the tender. The originals are to be shown at the time of opening of Tender Papers or at a time asked by this office.
 - i. **PTCC, ITCC & / PAN Card / Registration certificates of G.S.T.**
 - ii. **Credential for Experience (as noted above) under any Govt. Deptt. or Local Self Govt. authority.**
 - iii. **Partnership Deed/Memorandum & Articles of association in the case of registered partnership firm / Company or relevant part of the Constitution in the case of Registered Co-operative Societies.**
 - iv. **Valid Registration Certificate in the case of Firm / Engineers' co-operative Societies.**
- f. In the event of the application being submitted by a Firm, it must be signed separately by each member of the Board of Directors / Partners or in the event of absence of any Partner, it must be signed on his / her behalf by a person holding a Power of Attorney authorizing him / her to do so.
- g. Each Bidder shall submit only one Bid for one work. A Bidder who submits more than one Bid will cause the proposals with the Bidders participation to be disqualified.

- h. Audit report of last financial year i.e. 2020-2021 will have to be submitted in case of Unemployed Engineers Co-operative and Labour Co-operative societies.
- i. Unemployed Engineers Co-operative Societies & Labour Co-operative Societies are exempted from deposition of Earnest money.
- j. Tenderers are requested to drop their tender forms along with all relevant documents. Tender forms will be treated as invalid without any relevant documents. No papers will be taken separately at the time / after opening of Tenders.

E. DATE OF SUBMISSION OF TENDER:

- Date of submission of Tender will be 02.08.2023 to 08.08.2023 up to 2.00 P.M.
- The Tenders must be submitted in sealed cover superstring the NIT No, Sl. No. & Name of the work and Name & Address of the Tenderer, and, the Tenders should be submitted in the Tender Box, being kept in the office chamber of undersigned at Malda Zilla Parishad, on the date and within the time stipulated without fail.

F. DATE OF OPENING OF TENDER:

Tenders, so received on 08.08.2023 Up to 2.00 P.M. will be opened on 08.08.2023 at 2.30 P.M. in presence of the available Tenderers.

G. SPECIAL TERMS AND CONDITIONS:

- a. Fixing of Signboard at site as per direction of SOR 2014 with written matter & taking of Photographs at the own cost & effort of the successful Tenderer (Contractor) are the precondition of this Tender. No extra payment to these effects will be made to the contractors.
- b. The Contractor should fix the Informatory Signboard at a visible point at the site of work before commencement of the work as per instruction of the undersigned.
- c. The Contractor should take photographs of the work in three phases. First, before commencement of the work by affixing Sign board, Second during execution of the work and finally, after completion of the work at his own cost & effort and submit all the photographs to this office periodically.
- d. In addition to the normal deductions towards taxes, royalties etc. from the bills being paid to the contractors against the work being executed, deduction of additional amount @ 1% (at the Rate of One Percent) only of the bill value will be made as Cess towards the "Building and other construction workers' Welfare Cess Act, 1996" as per order of the Finance Deptt. Govt. of West Bengal.
- e. Detailed Terms and Conditions of the Tender, Specification of Work, Drawings, if any, etc may be seen in the office on any working day during office hours.

A retention towards security amounting to 3 (Three) percent (including earnest money) of the bill amount shall be made by this office in due course. The agency has to execute and complete the works and rectify any defect therein to the satisfaction of the Engineering-in-charge. After expiry of 6(six) months for any Building, drain, C. C. road, boundary wall, iron removal plant, Sanitary & Electrical works from the date of completion of the work certified by the respective Sub-Asstt. Engineer & Assistant Engineer, the deducted security money will be repaid to the Agency.

The contract will not attract any arbitration clauses and the contract will not include any clause towards escalation of price. Also before Sub-mission of the tender the Contractor must visit the site to judge the local condition from all corners and no plea/complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender rate after review of entire position of the work site. It should be done at their own cost.

- f. Land for installation machineries have to be arranged by the Agency. However if there the any separable Govt. land, the same may be given for the purpose on rental basis as percent fixed by L. A collector of the district/ appropriate competent Authority.
- g. During the execution of the works, the agency shall keep at the site reasonably free from all unnecessary obstruction for that purpose if required shall arrange for removal of structures, encroachments etc. at this own cost.
- h. No additional or substituted item of work will be executed by the agency without prior approved of the Engineering-in-charge (E.I.C). Additional or substituted items will be paid at rates as per schedule of rates of PWD/PW (R) Deptt. in vogue at the time of entering into contract. If rates of such item do not appear in the schedule of either PWD/PW (R) Deptt. or cannot be derived from them the Undersigned will decide the rate on the basis of market rates of various components with 10% profit & overhead

charges and the decision of the Undersigned will be final and binding. Also the contractual rate should be applicable in all cases.

- i. The agency is liable to maintain the work and till handing over the same on completion of the work (if required). No extra cost will be paid on this account.
- j. The agency will submit a work programme (Bar chart) to the E.I.C. within seven days from the date of receiver of work order indicating date of completion of various phases of work and strictly comply with the schedule. Before starting of work, one Triplicate site order book, duly signed by the E.I.C. should be kept at works site.
- k. All materials brought to the site must be upto the standard & quality and must have the approved of the E.I.C. Rejected materials must be removed by the agency at his own cost from the site within 24 hours of the issue of order to that effect. The agency shall not be entitled to any claim for loss or damage, which may be caused by such removal.
- l. Before starting of work, work site where necessary, must be properly dresses after cutting, clearing & cleaning all varieties of jungles, shrubs or any undesirable vegetation & all unserviceable materials from the alignment or site of works for which nothing will be paid extra unless specifically provided in "price schedule of probable items with approximate quantities.
- m. All risks and accounts of rail way or road carriage by boat including loss or damage of vehicles, boats, barges, materials or labours will have to be borne by the agency.
- i. The work must have to be completed in all respects within the time specified in notice inviting Tender from the date of work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.
- ii. Monthly running accounts bills may be made satisfactory programme of work.
- iii. To rescind the contract (of which rescission notice in writing to the contractor under the hand of the undersigned shall be conclusive evident) and in which case the security deposit of the contractor shall stand forfeited & be absolutely at the disposal of Malda Zilla Parishad.
- iv. The successful Tenderer will have to abide by the provisions of West Bengal Contract Labour Rules, 1972 as will be forced from time to time. If no labour license is obtained and produced by the contractor, payment is liable to get withheld.
- v. All consumable materials are to be supplied by the agency at his own arrangement and veiled document (of IOC/and authentic sources) are to be submitted.
- vi. All the works are to be executed according to drawing specification approved by the authority & the direction of the E I.C is to be strictly flowed.
- vii. Incomplete tender will be rejected summarily. The successful Tenderer will have to execute a formal agreements on a non-judicial stamp paper worth Rs 10/- & West Bengal form no -2911 within 7(Seven) working days from the date of issue of work order.
- viii. As per rules framed under the building & other construction workers' Act 1996 and the building & others construction workers ' Cess Act 1996 deduction applicable towards payment of Cess will be made from the bill of the agency along with other statutory deduction.
- ix. The work order will be issued according to availability of fund.
- x. **TERMS AND CONDITIONS:**
 - i) If the last date of sub-mission & date of opening of tender as holyday, the tender will be received & opened on the next working day at the same time and venue.
 - ii) This notice shall from part of terms & condition of the tender and the tendered is bound to abide by them.

XI. CLAUSE 2 OF CONDITION OF CONTRACT:

The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contractor by produced with all the due diligence time being deemed to be the essence of the contract, on the part of the contractor and the contractor shall pay as compensation as amount equal to one percent of such smaller amount as the Undersigned (whose decision in writing shall be final) may decide on the amount of the tender amount of the whole work as shown by the tender for every day at the remains uncompleted or unfinished

after the proper dates. The contractor shall commence execution of such part of the work as may be notified to him within 7(seven) days from the date of the order of commencement for work and diligently continue such work and further to ensure good progress during the execution of the work, and he shall be bound in all cases in the which the time allowed for any work exceeds one month, to complete one forth of the whole work before one fourth of the whole time allowed under the contract has elapsed. In the event of the contractor failing to comply with any of the condition here he shall be liable to pay compensation an amount equal to

one percent or such smaller amount as the undersigned are (whose decision in writing shall be final) may decide on said tendered amount of the whole work for a every day that the due quality of work remains incomplete provided always that entire amount of compensation to be paid under the provision of this clause shall not exceed 10 percent on the tender amount of the work as shown in tender. MALDA ZILLA PARISHAD reserves the right to accept or to reject any or all Tenders or can distribute a part or whole of

Any work to any or among more than one Tenderer without assigning any reason.

The Notice may be seen in the Website

www.malda.nic.in , www.wbprd.nic.in . & maldezillaparishad.in

Additional District Magistrate, Malda

&

Additional Executive Officer

Malda Zilla Parishad, Malda

Memo No:.....⁸⁷⁰..... (26)/Eng / MZP-2023

Date: 31 / 07 / 2023

Copy forwarded for information to:

1. The Joint Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department, Joint Administrative Building (7th Floor), HC-7, Sector-III, Salt Lake, Kolkata-700106.
2. The Sahakari Sabhadhipati, Malda Zilla Parishad, Malda.
3. The Secretary, Malda Zilla Parishad, Malda.
4. The SDO (Sadar), Malda.
5. The SDO, Chanchal Sub-Division, Malda.
6. The FC & CAO, Malda Zilla Parishad, Malda.
7. The District Engineer, Malda Zilla Parishad, Malda.
8. The Executive Engineer, Malda Zilla Parishad, Malda.
9. The District Informatics officer, National Informatics Centre, Malda Collectorate, Malda, with a request to publish this tender notice and all other allied documents in website: www.malda.nic.in.
10. The Adhyaksha, Malda Zilla Parishad, Malda.
11. – 19. The Karmadhyaksha..... Sthayee Samity, Malda Zilla Parishad, Malda.
20. District Information Analyst for publishing the tender in website, maldezillaparishad.in
21. PA to Sabhadhipati, Malda Zilla Parishad, Malda
22. CA to District Magistrate, Malda & Executive Officer Malda Zilla Parishad, Malda
23. CA to AEO, Malda Zilla Parishad, Malda
24. Dealing Assistant, Tender Selection Committee, Malda Zilla Parishad, Malda
25. Tender file.
26. This Office notice Board for wide publicity.

Additional District Magistrate, Malda

&

Additional Executive Officer

Malda Zilla Parishad, Malda