



Government of West Bengal  
Office of the Project Director & ADMD  
District Mission Management Unit & DRDC Anandadhara, Malda  
"Gramonnayan Bhavan", PO- Malda HPO, Pin--732101, WB  
Email: pddrdc.malda@gmail.com

### NOTICE

Memo No: 216 /DRDC/MLD/2024

Date: 02-02-2026

Applications are hereby invited from Bonafide candidates for the engagement of Two Bank Resource Persons under District Mission Management Unit (DMMU), Malda on purely daily remuneration basis in order to look after Bank related issues of SHGs (Account Opening/Cash Credit Linkage/Individual Loan etc.).

#### Eligibility Criteria:

1. Retired Bank Employee having Scale-III or more
2. Age as on 01-01-2026 not more than 62 years of age
3. The Candidate should have the ability to travel extensively in rural areas to perform their duties.
4. Basis Knowledge in Computer
5. Good Communication Skill
6. Should have clear and sound knowledge about functioning of SHGs / SHG based Federations, Book Keeping, Audit, Financial Inclusion, MIP, PIP process etc.
7. Must have training in Communication Skills.
8. Must have desire to learn new skills & acquiring knowledge and is physically fit.


#### How to Apply

1. Interested applicants will have to submit their applications as per the prescribed format (attached herewith) only along with the following self-attested copies and also bring the original copy on the day of Walk-In-Interview.
  - a. Release Order on Superannuation from Bank.
  - b. PPO
  - c. AADHAR
  - d. PAN CARD
2. **Application can only be submitted by hand** at the office of DRDC, Maldah as per following time Schedule.

Sl No	Item	Period
1	Submission of Application	From 02-02-2026 to 25-02-2026 within 11.00 am to 3.00 pm of every working Day at Maldah DRDC office
2	Walk-in-Interview	27-02-2026, Reporting Time & Venue: 10.30 am & Maldah DRDC office.

Honorarium of Bank Resource Person: Honorarium for the BRP will be governed by the WBSRLM Memo No.383/PRD-34015/2019-SRLM SEC-Dept. of PRD dated 13-03-2024 & Letter of SMD & CEO, WBSRLM Vide No.385/PRD-34015/71/2021-SRLM dated 15-04-2024.

**Notice & Application Form is available at Maldah DRDC office, Maldah Zilla Parishad website & Maldah District Website.**


  
Additional District Mission Director  
DRDC, Malda

Memo No:216/DRDC/MLD/2024

Date: 02-02-2026

Copy forwarded for kind information & wide publicity to:

1. The SMD & CEO, WBSRLM, Kolkata.
2. The Additional District Magistrate (ZP/GEN/LR/DEV), Malda.
3. The Secretary, Zila parishad, Malda with a request to upload to Zila Parishad website.
4. The Sub Divisional Officer (All), Malda
5. The OC, IT Cell Maldah with the request to upload in the District Website for wide publicity.
6. The DICO with a request to publish abridged notice in Daily & Local Newspapers.
7. The Deputy Project Director (Monitoring/Credit/Accounts), DRDC, Malda.
18. DIO, NIC with a request to upload to District Website.
19. The Sabhapati, Panchayat Samiti (all), under Malda.
20. The BMD & BDO (all), Malda with the request to display it on the office Notice board.
21. The ARCS, Malda.
22. PA to the Sabhapati, Zila Parishad, Malda.
23. CA to the District Magistrate, Malda
24. Office copy (BRP Engagement)

  
Additional District Mission Director  
DRDC, Malda

**APPLICATION FORM FOR THE POST OF BANK RESOURCE PERSON FOR DMMU,  
MALDA**

Reference: Memo No: 216/DRDC/MLD/2024 Date: 02-02-2026

1. Post applied for: **BANK RESOURCE PERSON FOR DMMU, MALDAH.**

2. Name of the Applicant:

3. Father's / Husband's name of the Applicant:

4. Date of Birth:

5. Age as on 01-01-2026:

6. Permanent Address:

7. Communication Address:

8. The following information:

- a. Aadhaar No:
- b. Release Order on Superannuation from Bank.:
- c. PPO No:
- d. Pan Card No:
- e. Mobile No:
- f. Whassaap No:
- g. Email ID:

List of Enclosures (Self Attested):

- a. Aadhaar Card
- b. Release Order on Superannuation from Bank.
- c. Copy of PPO order
- d. Pan Card
- e. any other document.

Date:

Place:

Full Signature of the Applicant